# DEMBE THEATRE

# **HIRE INFORMATION**



www.dembetheatre.org
DEMBE Theatre, Station Road, Tring HP23 5QY

## The Theatre Complex is split into 3 dedicated spaces:

The **Auditorium** encompasses a flat floor stage and auditorium with 196 tiered retractable seats, seating 120 in a cabaret style, or capacity for up to 350 for standing events, making it a versatile space that can cater for a variety of production styles.

The **Foyer**, with a licensed bar and seating area, is perfect for meetings, gatherings, and public activities. On performance days, the Foyer will be appropriately set up for exclusive use of the hire group / audiences attending their performance I hour before curtain up.

The **Studio** is home to our Education Programme, serving local children and young people, as well as being available for rehearsals, workshops, training and events for all.

To hire the Auditorium, please visit <a href="https://dembetheatre.org/hire">https://dembetheatre.org/hire</a> where you can view our calendar and submit your hire request.

To enquire about hiring the Foyer or the Studio please email: admin@dembetheatre.org

### **Auditorium Hire Rate**

These rates are effective from 1<sup>-</sup> January 2026. Hire rates will be reviewed annually and are subject to change. The theatre benefits from being VAT exempt. A non-refundable deposit of 10% of hire cost is required to secure all bookings.

Hire Period	Professional	Professional Inducted	Community*	Community*
Full Week (Sun to Sat)	£4000.00	£3500.00	£3050.00	£2450.00
Day Rate				
Mon - Thurs	£650.00	£600.00	£550.00	£450.00
Fri - Sun	£700.00	£650.00	£600.00	£500.00

**Inducted Hire** – To comply with regulations and to be able to offer the venue at a discounted rate, groups will be able to apply to take part in an induction. This will allow groups unsupervised use of the building; effectively a dry hire. For more information please get in touch

\*Our community rate is offered at the discretion of the management team, and is a gesture of support to ensure that the theatre remains accessible for not-for-profit groups and charities.

The above prices are offered on the condition that tickets for all performances will be sold through the DEMBE Theatre website, where ticket commission on gross sales will be applied. If you wish to hire the Auditorium for non-performance events please contact admin@dembetheatre.org to discuss.

#### What's included in the Auditorium Hire Rate:

- Exclusive use of the auditorium, stage and backstage dressing rooms
- One duty manager for the duration of your hire period to oversee get-ins, get-outs, rehearsals and performances, to ensure safe and secure working practices for venue and people, and to provide guidance as necessary (not applicable for inducted hirers)
- One duty manager for the duration of your performances to oversee front of house, fully licensed bar, audience safety and customer experience

If you are looking to enhance your production experience, we offer a range of optional technical and venue features that can be added to your booking for an additional charge:

- Additional hours (if you exceed the agreed number of hours as per your contract, additional hours will be charged at hourly increments until the venue is vacated please contact to discuss)
- Experienced technicians to operate sound and/or lighting for your production
- Hire of the additional items from our stock list

To discuss any of the below, please contact dan@dembetheatre.org

If you are looking to enhance your audience experience, we offer a range of optional elements which can be added to your booking for an additional charge:

- foyer decoration and/or selling of merchandise
- · additional refreshment / catering requirements
- enhanced communication / advertising opportunities

To discuss any of the below, please contact <u>liz@dembetheatre.org</u>